

**The 15th Addis Chamber Specialized International Agriculture & Food Trade Fair
(15th AGRIFEX-Ethiopia)
February 13-15, 2025**

Total cost will be determined on a case-by-case basis and confirmed through a common agreement between the Addis Chamber and the Exhibitor. To define space needs and confirm costs +251-11-5-504648/49 or +251911212179 or tradefair.addischamber@gmail.com

PAYMENT PROCESS

To be registered as an exhibitor, this form must be completed, signed and submitted with the full registration payment.

Credit card,, debit card or cheque made payable to: Addis Chamber International Trade Fair
OR

Direct Funds Transfer to AACCSA – Trade Fair Deposit A/C, Dashen Bank Safarian Branch,
Saving Account No. 5232817990011 Swift Code: DASHETAA

Email the transfer slip to: tradefair.addischamber@gmail.com

Full or 50% of booth space rental due up on registration Payment due in full: December 30,2025

Cancellation Policy: Should the undersigned exhibitor cancel his/her participation for any reason whatsoever, after registering, no refund shall be mad.

I/We, the undersigned hereby register to participate in AGRIFEX 2025, and accept the Exhibitor Rules and Regulations as outlined on the back of this form.

Name	Title	Signature	Date
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FOR OFFICE USE ONLY

Name	Title	Signature	Date
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Exhibitor Rules and Regulations

Prohibited Items

The display of: arms, ammunition, explosives, radioactive materials, flammable and inflammable items, poisons, illegal drugs, alcoholic drinks and foodstuffs deemed not in keeping with the character and purpose of the event is strictly prohibited.

Safety and Security

- a) The organizer shall undertake, with the care of a competent manager, the protection and maintenance of the exhibition hall, as a whole.
- b) The security of exhibits and related materials is the responsibility of each exhibitor, insurance coverage is at their discretion.
- c) Exhibitors are responsible for arranging and covering all costs related to transportation, set-up and tear-down of their exhibit and related materials in the timelines outlined in the general information section.

Consignment

Exhibition cargo should not be consigned to the Addis Chamber International Exhibition or the Addis Ababa Chamber of Commerce and Sectoral Associations.

Exemption Clause

Should the organizer decide to change the duration or dates of the event, or cancel it due to natural calamity or other force majeure, the Organizer shall refund in full the registration fee and any booth fees already submitted by the exhibitor.

Regulations and Compliance

- a) The Organizer reserves the right to change event participation regulations; however, any changes must be communicated to the exhibitors within a reasonable timeframe.
- b) The Organizer will provide to exhibitors, general information, subsidiary regulations and any other documents needed to carry out the event's operations.
- c) The Exhibitor as well as other concerned parties must observe these rules and regulations and details noted above.

Settlement of Disputes

Any disputes or questions, which may arise at any time hereafter, between the Organizer and the Exhibitor, regarding the contents of these exhibitor rules and regulations, or the rights and liabilities of the parties hereto, shall be finally settled by ad-hoc arbitration. The arbitration shall take place in Addis Ababa in accordance with Ethiopian law. The decision of the arbitral tribunal shall be final and binding upon both parties.



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General Information for Participating Exhibitors

OFFICIAL OPENING CEREMONY Thursday, February 13, 2025 9:00 am – 11:00 am
EXHIBITION DATES AND HOURS: Thursday, February 13, 2025 9:00 am – 6:00 pm
Friday, February 14, 2025 9:00 am – 6:00 pm
Saturday, February 15, 2025 9:00 am – 6:00 pm

EXHIBITION VENUE: Millenium Hall, Addis Ababa, ETHIOPIA

EXHIBIT MOVE-IN/SET-UP: Tuesday, February 11, 2025 8:00 am – 5:00 pm
Wednesday, February 12, 2025 8:00 am – 5:00 pm

EXHIBIT TEAR-DOWN: Sunday, February 16, 2025 9:00 am – 6:00 pm
Monday February 17, 2025 9:00 am – 6:00 pm

Booth fee includes: construction of standard 3m x 3m booth, including appropriate quality and quantity of tables and chairs – based on stand size, standard sign with company name, lighting; one standard electrical outlet per booth space; listing in exhibition program; daily stand cleaning; 24-7 on-site security; support for VISA application process for international participants; discounted room rate at designated hotels. **Note:** power supply is single-phase 220-240 volts, 50 HZ; three-phase 380 volts, 50 HZ.

INTERNET Connection: To be arranged directly through the venue. Applicable fees will apply. Contact ((insert exhib team phone/fax)

International Shipments: Exhibits arriving through the Djibouti port to be scheduled for arrival on or before February 10/2025. For shipments by air to Addis Ababa Bole Airport, schedule for arrival at least two days before show opening.

To support international exhibitors, the Addis Chamber Exhibition Team will assist with country visa applications. It also provides a list of suggested service providers to assist with key needs, including: accommodation, booth construction, printing, transportation logistics (materials), storage and handling. tradefair.addischamber@gmail.com

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Comprehensive Exhibitor Profile

Past editions of AGRIFEX have included representatives from a vast range of agrifood product and service providers, including:

Agricultural Products and Processes (Crops: lentils, oilseeds, pulses, spices, wheats; fruits, vegetables)

- Agro Ecology & Organic Agriculture
- Biotechnology
- Fertilizers and Chemicals
- Field Crops
- Floriculture
- Greenhouses and Horticulture
- Plants, seeds, propagation material
- Plant protection
- Post-Harvest treatments

Dairy, Beef, Poultry/Eggs (Products, Processes, Services) (do we include fish here?)

- Dairy Farming
- Egg producers
- Feeding Systems
- Livestock
- Poultry Farming
- Small Ruminants
- Veterinary Services

Food Packaging (machinery/materials)

- Labelling machinery and materials
- Packaging machinery and materials

Infrastructure and Machinery

- Agricultural machinery
- Aquaculture supplies and services
- Biofuels
- Irrigation and Water Management
- Precise Agriculture
- Research and Development
- Rural Development

Processed Food/Foodstuffs (including: importers, exporters, distributors; manufacturers and processors)

- Soft drinks
- Coffee/Tea
- Snack foods
- Pastas/grains